



Office of

# Commercialization

WASHINGTON STATE UNIVERSITY

Case No. _____
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## WORKS DISCLOSURE FORM (Software )

<p><b>COPYRIGHT NOTICE AND DISCLAIMER</b></p> <p>All software developed on campus should be copyright protected and bear a clear, standardized copyright notice, imbedded within each file of the software source code (if source is provided) and on an external label, or a "readme.txt" file if distributed over a network. Accompanying documentation should also contain a copyright notice and disclaimer. If practicable, these notices should appear on an opening binary code display. Acknowledgment of creators may be included, if desired. The approved format for the Washington State University Copyright Notice and Disclaimer is as follows:</p> <p>"Copyright © 20xx Washington State University. All Rights Reserved."</p>
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**Directions:** Please fill out form completely. Once complete, return form to the Office of Commercialization either:

Or by mail at: Office of Commercialization  
Washington State University  
Lighty 280/286  
PO Box 641060  
Pullman, WA 99164-1060

(1) TITLE OF WORK

(2) CONTRIBUTING DEVELOPERS-please list all individuals who contributed to the creation of this work.				
FULL NAME	SCHOOL	DEPARTMENT	POSITION	PROPORTION (%)

**CONFIDENTIAL:** This Invention Disclosure may contain information proprietary to Washington State University and may not be disclosed to anyone not bound to the University or its assignee under the terms of a written confidentiality agreement.

(3) DESCRIPTIVE ABSTRACT OF SOFTWARE

Brief summary of the objective of the software, the circumstance under which it was developed, its applications or utility.

(4) SOURCES OF SUPPORT, RESEARCH SPONSOR AND GRANT NUMBERS

(All Funding Sources and Grant Numbers must be correct)

SOURCE OF FUNDS	Yes	No	NAME AND GRANT NO. (if applicable)
Federal Agencies:			
Foundation:			
Corporate:			
Washington State University Funds, Facilities:			
Other:			

Was support for the creation and/or implementation of your work obtained from sources not listed above? If so, please identify those sources and describe the circumstances involved:

(5) PUBLIC DISCLOSURE		
1. Has the software been discussed, or otherwise disseminated <u>within</u> Washington State University? YES      NO		
TO WHOM DEMONSTRATED	DEPARTMENT/CENTER/SCHOOL	DATE
2. Has the software been discussed, or otherwise disseminated <u>outside</u> of Washington State University? YES      NO		
TO WHOM DEMONSTRATED	ORGANIZATION	DATE
3. Does anyone have a copy of this software?    YES      NO		
NAME	DEPARTMENT/ORGANIZATION	DATE GIVEN
4. Is any disclosure of the work planned or scheduled within the next six months (i.e., journal, oral presentation, conference abstract, disclosure to industry, grant proposal, other)?    YES      NO		
DATE	PLACE	
5. Do all present copies of the work bear the proper notice of copyright (Copyright © 20xx by Washington State University All Rights Reserved)?    YES      NO		
DATE	PLACE	

(6) COMPONENTS THAT ARE NOT ORIGINAL

Identify any program code, data, files or other incorporated elements (including, for example, runtimes, voices or other sounds, graphics or other images) not original to the developer(s). Please append copies of grant of permission releases or licenses for each use.

Indicate if this software is a modification or an improvement to an existing work and identify that work and its developer(s).

Year of creation. Give the year of creation and the exact date of first publication, if any, for the particular version of the computer program that is being disclosed.

(7) PREVIOUS VERSIONS?

Has an earlier version of the work been disclosed to Tech Transfer at Washington State University?  
 YES      NO

If yes, please describe:

(8) DESCRIPTIVE ABSTRACT OF SOFTWARE: Please provide as attachments

Describe the methods used by the software

Describe what hardware configuration is required to operate the software

Identify what operating system is required

Indicate what utilities are required

Identify what programming language was used
Indicate in what code format you recommend the software be distributed (e.g. object code only, object and source)
Assess how user-friendly the software is relative to its intended users (e.g., does it have help windows, a written "User's Manual". Please provide a copy of the latter if available)
Describe the current state of the program's development (i.e., fully functional, fully tested by you, tested by others)

(9) MARKETING INFORMATION
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Value Proposition: What are the unique benefits the software offers to users and compare to alternative products or techniques (why would someone want to use this program)?
Does it have classroom use; laboratory use; corporate applications; other fields of use?
Does the software possess disadvantages or limitations? Can they be overcome? How?
Will the software require maintenance?    YES    NO
If so, what level of support (on-site, telephone, etc.) will you provide?
Describe potential end-users.
Are you willing to participate in marketing this work?    YES    NO

(10) POTENTIAL PUBLISHERS, DISTRIBUTORS AND/OR END-USERS	
If you know any potential publishers, distributors, and/or end-users of this work? Please list.	
COMPANY	
CONTACT	
PHONE	EMAIL

(11) NAMES AND SIGNATURES OF CREATOR(S). Please list the names of all individuals who contributed to the conception and/or reduction to practice of the work. By signing below, all university originators/inventors agree to assign, and hereby assign, all right, title and interest to this intellectual property to Washington State University (WSU) and agree to execute all documents as requested, Assigning to WSU their rights in any intellectual property protection filed on this work, and to cooperate with WSU in the protection of this intellectual property. By signing below, the originators/authors confirm that prior to the execution of this disclosure, they have not granted the right or license to make, use, or sell the disclosed intellectual property to anyone except to WSU, nor have they otherwise encumbered their rights, title, and interest in the disclosed intellectual property, nor will they execute any instrument in conflict with this agreement.

Name	Signature	Date	Citizenship

(12) WITNESS. I have read and understand the invention as disclosed in this Invention Disclosure.

Name	Signature	Date	Citizenship

If you have additional authors/creators, please provide their names and signatures here or on a separate sheet.

(13) ADMINISTRATIVE APPROVAL. By signing below, the following personnel certify this invention disclosure.

DIRECTOR OR CHAIR			
NAME	TITLE	SIGNATURE	DATE
DEAN OR CHANCELLOR			
NAME	TITLE	SIGNATURE	DATE